

THE FOLLOWING ITEMS ARE REQUIRED BEFORE APPLICATION(S) CAN BE PROCESSED:

APPLICATION(S): All occupants, 18 and older must fill out an **application** completely and without falsifications or intentional omissions.

IDENTITY: Applicants must provide a clear copy of a non-expired **Driver's License** or a state issued Photo ID. Applicants without a valid social security number must provide a clear copy of a current Passport & Visa.

INCOME:

Employed: Applicants must provide 2 consecutive and current **paystubs** if paid biweekly or 4 consecutive and current paystubs if paid weekly.

Self Employed: Self Employed Applicants must provide 2 consecutive and current **paystubs** if paid biweekly or 4 consecutive and current paystubs if paid weekly OR **bank statements** from the previous 2 months AND
 Self Employed Applicants must provide the prior year's personal & business **tax returns**.

Remote Employment:

Applicants must provide 2 consecutive and current **paystubs** if paid biweekly or 4 consecutive and current paystubs if paid weekly AND
 Remotely Employed Applicants must provide a **letter** from their current employer stating that an impending move will not affect employment or wages.

Job Transfer:

Applicants must provide documentation on company **letterhead** from their current employer that includes: • job transfer date • job location • wage detail
• employer contact information

New Employment:

Applicants must provide an employment offer letter on company **letterhead** that includes: • employment start date • job location • wage detail • employer contact information. *Offer letters will only be accepted prior to the start date of employment and cannot be more than 90 days old.*

Retired/ Unemployed:

Retired Applicants must provide **bank statements** from the previous 2 months, showing social security, pension, and/ or annuity deposits AND
 Retired Applicants must provide the prior year's filed 1040 **tax form**.

RESIDENCE:

Applicants must provide a **rental verification** from each company that they have rented from within the last 12 months. There shall be no record of eviction or balances due to any other rental properties.

PETS:

Applications including pets require a **current photo** and **vaccination record** that includes age, weight and breed details. No exotic animals are permitted. No more than one animal per unit is allowed except with prior approval. Dogs permitted based on breed and temperament and may require a pet interview by manager before application.

FEES:

Applicants must provide a **\$25.00 non refundable** application fee AND a **\$200.00** hold deposit that will be applied to the security deposit owed at the time of move in. *Security deposits are based on floorplan and the fulfillment of application requirements. Additional monies and/or qualified cosigner will be required for deficiencies in the application criteria.*

ADDITIONAL CRITERIA:

•Assignable Apartments are based on the availability and readiness of a specific apartment desired by customer. •Credit history must reflect current payment, and none charged to collection. •No occupant or resident may have been charged, indicted, arraigned, convicted, or had adjudication deferred when the crime is of a property, assaultive, illegal drug possession or sale, sexual or other nature representing a potential risk. •No one under 18 years of age may be a leaseholder. •A maximum occupancy of two persons per bedroom is allowed. •Home interiors free of smoke as defined in our Smoke-Free Addendum must be agreed to upon move-in in accordance with this policy. •Motorcycles, large trucks and recreational vehicles are permitted only with management's written permission in specific areas. All resident vehicles must have current tags and inspection stickers, operable and in good condition. Vehicle maintenance or repairs are not permitted on property. No more than 2 vehicles per household are permitted. •Garages are to be used for parking.



Rental Application for AVALON



OFFICE USE ONLY -----	Possible Apartment # _____
Application Date _____	Lease Term _____
Number of Occupants _____	Floor Plan Desired _____
Pets: <input type="checkbox"/> Dog <input type="checkbox"/> Cat Breed _____	Weight _____
Required before application will be processed: (Check or Money Order Only)	
<input type="checkbox"/> Identity Verification	<input type="checkbox"/> Income Verification
<input type="checkbox"/> Application Fee \$ _____	<input type="checkbox"/> Vet Records
<input type="checkbox"/> Hold Deposit \$ _____	<input type="checkbox"/> Hold Deposit \$ _____

I understand that the hold deposit will not be refunded if this application is approved and I cancel for any reason.

APPLICANT NAME

FIRST	MIDDLE	LAST
I _____	I _____	_____
PRIMARY PHONE #	ALTERNATE PHONE #	E-MAIL ADDRESS

DATE OF BIRTH _____	SSN _____	ISSUE STATE _____
---------------------	-----------	-------------------

Single Married Widow Divorced Separated # Years _____ PARTNER/ SPOUSE'S NAME _____

CURRENT ADDRESS _____	STREET	CITY	STATE	ZIP
-----------------------	--------	------	-------	-----

<input type="checkbox"/> Own <input type="checkbox"/> Rent	DATES OF RESIDENCY _____ - _____	Monthly Rent/ Mortgage Payment \$ _____
--	----------------------------------	---

EMPLOYER _____	Title _____	Since _____	Gross Income per Year \$ _____
----------------	-------------	-------------	--------------------------------

EMPLOYER ADDRESS _____	CITY	STATE	PHONE#
------------------------	------	-------	--------

VEHICLE _____	YEAR	MAKE	MODEL	COLOR	PLATE #
---------------	------	------	-------	-------	---------

EMERGENCY CONTACT:

NAME _____	RELATION _____	PHONE# _____
------------	----------------	--------------

STREET _____	CITY _____	STATE _____	ZIP _____
--------------	------------	-------------	-----------

HAVE YOU EVER BEEN: CHARGED/ ARRESTED OF A CRIME? YES NO STATE _____ YEAR _____

FORECLOSED ON/ EVICTED? YES NO YEAR _____ FILED BANKRUPTCY? YES NO YEAR _____

Inaccurate or omissions of the requested information may cause delay or denial of consideration for residency.

The undersigned does hereby consent that all information stated on this application may be verified and processed through a credit agency. This includes a full credit screening and criminal background check. I hereby release all parties from any liability in connection with the provision and use of such information. I understand that this application does not constitute any oral or written commitment on the part of the agent.

APPLICANT SIGNATURE _____	DATE _____
---------------------------	------------

LIST ALL CHILDREN OR DEPENDENTS THAT MAY OCCUPY THE PREMISE NOT INCLUDING OTHER CO-APPLICANTS:

NAME _____	RELATION _____	DOB _____	NAME _____	RELATION _____	DOB _____
------------	----------------	-----------	------------	----------------	-----------

NAME _____	RELATION _____	DOB _____	NAME _____	RELATION _____	DOB _____
------------	----------------	-----------	------------	----------------	-----------